

**Appendix - B**  
**REPRESENTATION BEFORE ELECTRICITY OMBUDSMAN**

No. \_\_\_\_\_ of year \_\_\_\_\_

Date \_\_\_\_\_

**(TO BE FILLED UP BY OFFICE)**

**To**

**The Electricity Ombudsman**

(Address )

Dear Sir,

**SUB: Please make a mention of the order of the Forum from which a representation to the Electricity Ombudsman is being made.**

Details of the Grievances are as under:

1. NAME OF THE CONSUMER \_\_\_\_\_
2. FULL ADDRESS OF THE CONSUMER \_\_\_\_\_  
PIN CODE \_\_\_\_\_  
PHONE No. \_\_\_\_\_  
FAX NO. \_\_\_\_\_  
EMAIL ID \_\_\_\_\_
3. NAME AND FULL ADDRSS OF THE DISTRIBUTION LICENSEE, PIN CODE, PHONE NO./FAX NO. \_\_\_\_\_
4. NAME AND FULL ADDRESS OF THE FORUM, PIN CODE, PHONE./FAX NO. \_\_\_\_\_
5. PARTICULARS OF CONNECTION AND CONSUMER NO.  
*(Please state nature of connection)*
6. DATE OF SUBMISSION OF GRIEVANCE BY THE CONSUMER TO THE FORUM  
\_\_\_\_\_  
*(Please enclose three copies of the Grievance)*
7. SUBJECT           MATTER           OF           THE           REPRESENTATION  
\_\_\_\_\_
8. DETAILS OF THE REPRESENTATION, FACTS GIVING RISE TO THE REPRESENTATION  
*(If space is not sufficient please enclose separate sheet )*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Whether the consumer has received the final decision of the Forum ?  
*(If yes, please enclose 'three copies' of the Forum's order conveying its final decision)*

10. NATURE OF RELIEF SOUGHT FROM THE ELECTRICITY OMBUDSMAN

\_\_\_\_\_  
*(Please enclose 'three copies' of documentary proof, if any, in support of your claim)*

11. NATURE AND EXTENT OF MONETARY LOSS, IF ANY, CLAIMED BY THE CONSUMER (IF ANY) BY WAY OF COMPENSATION

Rs. \_\_\_\_\_

*(Please enclose documentary proof, if any, to show that such loss is actual loss caused as a direct consequence of alleged act, omission or commission of the Distribution Licensee)*

12. LIST OF DOCUMENTS ENCLOSED

*(Please enclose 'three copies' of all the documents which support the facts giving rise to the Representation)*

13. DECLARATION

(i) I/We, the consumer /s herein declare that:

(a) the information furnished herein above is true and correct; and

(b) I/We have not concealed or misrepresented any fact stated in herein above and the documents submitted herewith.

(ii) The subject matter of my/our representation has never been brought before the Office of the Electricity Ombudsman by me or by any one of us or by any of the parties concerned with the subject matter to the best of my/our knowledge.

(iii) The subject matter of my/our representation has not been settled through the Office of the Electricity Ombudsman in any previous proceedings.

(iv) The subject matter of the present representation has not been decided by any competent authority/court/arbitrator, and is not pending before any such authority/court/arbitrator.

Yours faithfully,

(Signature )

(Consumer's name in block letter)

**NOMINATION** – (If the consumer wants to nominate his representative to appear and make submissions on his behalf before the Electricity Ombudsman or to the Office of the Electricity Ombudsman, the following declaration should be submitted).

I/We the above named consumer hereby nominate Shri/Smt.....who is not an Advocate and whose address is .....as my/our REPRESENTATIVE in the proceedings and confirm that any statement, acceptance or rejection made by him/her shall be binding on me/us. He/She has signed below in my presence.

ACCEPTED

(Signature of Representative)

(Signature of Consumer)